**Weekly Review of Progress: Record of Subject Mentor Session**

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| **Term:**  1a 1b 2a 2b 3a 3b  | **Date:** | **Trainee:** |
|  **Reflections on Training Plan** | ✓ or 🗶 |
| Completed by Graduate Trainee prior to meeting |  |  |
| Discussed with Subject Mentor at meeting |  |  |
| **Review of Targets**  |
| How I addressed all of my targets from the last Weekly Review to include outcomes, training and impact on learners as appropriate: |
| Review of Subject Knowledge Development targets from previous week: |
| Standards verified at this meeting (make reference to the Performance Indicators and supporting evidence) |
| **Identification of any issues and targets arising** |
| Next training and teaching targets for development:*
 | Actions to take to meet these targets: |
| **Targets reviewed and updated in Training Plan** ✓ or 🗶 | Yes | No |
| Mentor signature: | Trainee signature: |