

St Joseph's College P.T.F.A.

Minutes of Meeting held on

5th March 2018

1	Present	Melissa Roberts, Rebecca Latham, Tracy Middleton, Marie Parks, Heather Sproston, Yvonne Licata,	Actions
2	Apologies	Harry and Janet McCauley, Julie Dudley, Doreen English, Alex Baines, Tammy Walker, Keli Shipley, Kasia Watts, Sarah Parker. Carmen Chilli, Clare Topping	
3	Minutes of Previous Meeting	Minutes from 5 th February and 6th November 2017 were signed as a true record Proposed Yvonne Licata Seconded Tracy Middleton	
4	Matters Arising thereof	None	
5	Treasurers Report	Current Balances General Account £5471.05 800 Club £5190.99 Ms Roberts - is investigating the cost of floor covering and chairs for the gym, so that the whole school would be able to have mass together rather than the current situation to holding mass in the hall where it is split up as the hall is not large enough. More details later.	Harry
6	800 Club	The draw took place for Nov 17 £200 - Eddy Wekesa flowers - A & J Davies (No address) Dec 17 £200 - Bridget Blakeman flowers - Doreen English Jan 18 £200 - Safron Redmond flowers - P F Hill(No details for this person.)	Tracy

		Feb draw could not take place as the books are currently at the Auditors	
7	Web Shop	Report not available	Doreen
8	Fashion Show	Cancelled due to the unfavourable weather conditions given for the coming week	
9	Forth Coming Events	<p>New Pupils Evening Wed 27th June 7pm -New yr 7 Parents help required Orange juice and Wine (Provided by the school) . Nibbles</p> <ul style="list-style-type: none"> • Setting up and manning the table set up at the back of the hall • Wandering around to talk to new parents asking them to sign up to the ptfa slips to be available. • Someone to make a speech and the banners and video be made available. <p>Heather will be there from around 6.15pm to set up, Marie, Yvonne and Becki offered to help. Another 3 or 4 people needed</p> <p style="text-align: center;">←*****→</p> <p>Saturday July 14th - Enterprise Fayre Friday 6th July will be our Non Uniform day for donations help will be needed to run/organise stalls we will be setting up the hall on Friday 13th time to be agreed,</p> <p>If we have anyone who is brilliant at BBQ's and would be happy to run the BBQ please let us know.</p> <p>Help required to run the kitchen</p>	Heather
10	Any Other Business	<p>"Friends" - The meeting discussed the friends branding, agreed that for the time being that no alteration be made to the ptfa's constitution in regards to officers. Heather has had contact with someone with graphic design expertise who has offered to help with rebranding .</p> <p>The meeting recognised the need to "Spread the load". Ms Roberts shared</p>	<p>Heather</p> <p>Ms Roberts</p>

		<p>with the meeting a challenge idea based on the parable of the talents, to give pupils in yrs7-9 £5.00 in September - this money could be used to perhaps buy ingredients for making cakes to sell, materials for a car wash, table fee at a car boot. Monies to be returned by March/April . House teams and leaders to be involved in this initiative. The committee agreed in principle to this idea.</p> <p>Changing the day we meet on - to seek to establish if changing our meeting day to a Wednesday would be beneficial, encouraging more people to attend, Tracy to send out a flier to canvas people's opinions. Agreed not to hold as many meetings throughout the year and to have a social in December</p>	<p>Tracy</p>
<p>11</p>	<p>Date of Next Meeting</p>	<p>Annual General Meeting Monday 23rd April 2018 7pm RE1</p> <p>Chairperson - Vacant Vice Chair - Vacant Treasurer Harry McCauley happy to continue Secretary - Heather Sproston happy to continue Web Shop Co-Ordinator - Vacant Kitchen lead - 800 Club - Tracy happy to continue</p>	