



St Joseph's College

JOB DESCRIPTION **Learning Support Practitioner**

Management Chain: SENCo

Hours of work: 37 hours per week term time only. (39 weeks + 6 weeks paid holidays)

Post Grade: 5 - 8 (new spine point)

DUTIES:

Under the direction of the Special Education Needs Co-ordinator

1. To assist the teacher(s) in the implementation of the identified pupils' curriculum;
2. To support pupils in class, in small groups, or on a 1-1 basis, under the direction of the SENCo, individual programmes of learning and in the preparation of teaching materials and equipment.
3. To assist in the implementation of any other programmes of support designed by other professionals such as advisory teachers, physiotherapists, occupational therapists and speech therapists;
4. To assist the school in maintaining a close liaison with parents or guardians of identified pupils, under the direction of the SENCo.
5. To assist the SENCo in maintaining a detailed record of progress, recording observations of strengths and weaknesses as appropriate;
6. To support the general care, welfare and safety of the pupil(s);
7. To carry out small group activities as requested by the SENCo/teacher, to include the identified pupil(s);
8. To contribute to any discussions or reviews on the pupil concerned, as requested by the SENCO/Headteacher.
9. Any other duties requested by the Headteacher/SENCo to ensure the post objectives are met.