



# ST JOSEPH'S COLLEGE

A SCIENCE SPECIALIST COLLEGE

HEADTEACHER: MS MELISSA L ROBERTS, BA (HONS), MA, NPQH

MLR/hr/Y11.Y13 information  
14<sup>th</sup> May 2021

Dear Parent(s)/Guardian(s),

**As you are aware, we are in the midst of our 4 assessment windows to inform the grading process for GCSE and A level. In order to give you as much clarity as possible about our grading processes, we have produced guidance sheets for KS4 and KS5 subjects in the two documents attached.**

These guidance documents list the key evidence that we will use in addition to the on-going assessments to determine final grades for our students. Please note:

- We will not be able to provide the weighting of individual baskets of evidence relative to each other
- We will not be able to give any indicative final grades
- We are providing this information to give you and your child a summary of how final grades in each subject will be determined

We recognise that, in certain exceptional circumstances, Covid-19 issues might have had a significantly more negative impact on the production of evidence for a small minority of our students compared to their peers. For example, a student might have been suffering from Covid-19 when a particular assessment took place, or a close family member might have passed away during a key assessment period. In order to give you the opportunity to bring such issues to our attention, we have designed a 'Request for alteration to SJC baskets of evidence' form, which can be accessed by following this link:

[https://docs.google.com/forms/d/e/1FAIpQLScw40-tDlviItY1xDMDCo9W\\_OWt1gwJmoC5N\\_2GI8A2IfBxKA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScw40-tDlviItY1xDMDCo9W_OWt1gwJmoC5N_2GI8A2IfBxKA/viewform?usp=sf_link) or from the GCSE AND A LEVEL ASSESSEMENT 2021 (click information, GCSE and A Level assessment 2021) page of our website.

Please note, however, that schools have very limited flexibility to adjust for such issues. Individual circumstances would need to meet very specific criteria and be substantially more severe than others in the year group for us to make any allowance for such factors. Please note that submissions need to be with us by **Friday 21<sup>st</sup> May 2021**.

We would also like to clarify that your child will not be required to be in attendance at school after May half term, but will need to be **at home and available until Friday 18<sup>th</sup> June 2021**, should we need to bring them in to complete any practical work, or discuss any queries with them prior to the final submission of grades to the awarding bodies.

Yours sincerely,

Ms M Roberts  
**Headteacher**

London Road, Trent Vale, Stoke on Trent, ST4 5NT, Telephone: 01782 848008, Fax: 01782 745487  
Email: sjcollege@stjosephsmail.com www.stjosephstrentvale.com

*St Joseph's College Edmund Rice Academy Trust is a Company Limited by guarantee, registered in England & Wales – Registration Number: 07490390*  
*Registered office: London Road, Trent Vale, Stoke-on-Trent, ST4 5NT. VAT Registration Number: 113707834*



National  
Teaching  
School

