

St Joseph's College: Person Specification
Post: Lay Chaplain



	ESSENTIAL	DESIRABLE	EVIDENCE
Qualifications and Training	<ul style="list-style-type: none"> GCSE Grade C/ 4 or above in English and Maths 	<ul style="list-style-type: none"> A Degree 	Certificates Reference
Experience	<ul style="list-style-type: none"> Working and collaborating successfully with others as a member of a team Working successfully within a youth work or school environment 	<ul style="list-style-type: none"> Leading teams of adults and young people. Leading within a youth work or school environment Working within a faith environment 	Reference Interview Letter
Attendance and Reliability	<ul style="list-style-type: none"> Good attendance Good timekeeping A track record of managing and meeting deadlines 		Reference
Personal Qualities	<ul style="list-style-type: none"> A baptised, practising Catholic. A desire to pursue a career which enables one to live out vocation The ability to articulate spirituality and faith in way to which others can relate A desire to work as part of a team for the well-being of others An evident joy at working with and for other people A creative, courageous, "can do" mind-set when it comes to solving problems A commitment to "going the extra mile" in order to achieve the best outcomes The ability to manage work life balance and an awareness of those things which make it harder and those things which make it easier for you to do so. The ability to remain calm under pressure and embrace uncertainty Compassion, sensitivity and patience in recognising and responding to the needs and feelings of other people, regardless of age, faith, gender, race or disability A passion for social justice and a willingness to keep informed about the plight of the ignored and vulnerable in the world A desire to charitably and lovingly reach out to the unreached 		Reference Interview Letter

ESSENTIAL**DESIRABLE****EVIDENCE****Professional Skills/Qualities**

- The ability to gain and sustain the trust of others in a way which empowers them to share and collaborate with you
- A sense of humour and the ability to laugh at oneself
- The humility to honestly evaluate one's own work and to seek feedback from all stakeholders in your work
- A commitment to the safeguarding and welfare of those you work with and for.
- A commitment to making sure that your work is carried out in line with health and safety requirements and adequate risk assessment when necessary
- Good oral and written communication skills
- A track record of modelling the expectations and values of an organisation
- The ability to use ICT in a variety of ways to enhance communication and personal organisation
- A commitment to professional development and a willingness to learn from others and share good practice
- An understanding of when to seek support from Line Managers and when to refer matters / issues upward
- The flexibility and wisdom to know when plans and hopes have to change or be abandoned in order to comply and fit in with the plans and hopes of others